

Barbican Underfloor Heating Working Party (WP) Meeting 16 May 2016 at 6:30pm

Attendee

Gareth Moore

Christoffer Sedgwick
Michael Bennett
Russell Banks
Renu Gupta
Craig Allen
Mary Hickman
Tim Macer
Sarah Bee
Ted Reilly
Garth Leder

Apologies:
Mile Saunders
Mick McGee

Organisation

Chair - Barbican Residential Committee
Chair & Common Councillor For Cripplegate Ward
CoL Housing Property Services
Barbican Estate Office
Concero
Resident
Resident
Resident
Resident
Resident
Resident

CoL Housing Property Services
CoL Housing Property Services

Minutes

Item	Key discussion & action points	Who
1	<p>Review of preceeding minutes</p> <p>Welcome from Chair, Gareth Moore.</p> <p>The WP was quorate.</p> <p>Minutes of last WP Meeting were agreed with no changes.</p> <p>The Chairman asked members if they would like him to stand down and if there was another volunteer wishing to Chair the WP. All agreed that they would like Gareth Moore to continue as Chair for another year.</p>	
2	<p>Feedback from meeting with National Grid.</p> <p>Following a meeting with the National Grid regarding Demand Side Response (DSR) in March meeting notes have been produced by the Resident Members of the WP – see attached.</p> <p>Action 1: for the meeting notes to be sent to Concero. Also to be sent to the new City's Corporate Energy Manager, Mansi Sehgal and City Procurement to enable them to review the document and DSR and provide the WP with a view and or viability of us entering into an agreement for DSR for the underfloor heating electricity supply for the Barbican Estate.</p> <p>Action 2: could the new Corporate Energy Manager be invited to the next and or future meeting(s) of this WP.</p> <p>Action 3: Half hourly meter readings for last 12 months (April 15-March 16) to be provided to Concero by first week of June</p>	<p>MM/MS</p> <p>MM/MS</p> <p>CS</p>
3	<p>Update on progress with cyclo control systems tender.</p> <p>Action 4: Can the project timeline for the Cyclo control installation, taking into account the go live date at the start of the next heating season (October 2016) be updated:</p>	MM/MS

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	<p>Timeline / Project Plan:</p> <p>Tender return – 10th June 2016 Award of contract – 30th June 2016 Commence works – 11th July 2016 Complete works – 31st August 2016</p> <p>CS updated the WP on the consequences of the above timelines not being met – the system will still have the ability to work and will operate like a manual system</p> <p>Officers have been working with Concero & City Procurement who have the specification and the companies that we would like to send the tender to. The tender is due to go out in June.</p>	
4	<p>Update on tendering for electricity supply tariff.</p> <p>S20 consultation letters gone out to leaseholders in April for supply of electricity contract for underfloor heating from September 2016.</p>	MM/MS
5	<p>Next Meeting</p> <p>Dates for the next meetings:</p> <p>14/06/16 at 18:30 13/09/16 at 18:30 06/12/16 at 18:30</p>	